

DECLARATION

To be typed on stamp paper of Rs. 20/- and jointly signed by the applicant and parent/Guardian and duly Notarized.

I, Miss/Mrs..... D/W/o.....

Resident of.....

.....Pin Code.....

Have taken admission in the Basic B.Sc (N)/ G.N.M/M. Sc (N) /Post Basic B.Sc Nursing Course Batch 20..... at SHIMLA NURSING COLLEGE, Vill- Shurala, PO- Kamlanagar, Tehsil & Distt. Shimla, Himachal Pradesh-171006, India.

We solemnly affirm and declare on oath as under:

1. I/We shall abide by rules and regulations of SHIMLA NURSING COLLEGE, as laid out in the college digital prospectus copy as shared which we have thoroughly read and is also available on the college website www.shimlanursingcollege.com, which we understand can be amended by as needed the management and authorities from time to time.
2. I/We will be responsible for timely payment of all dues and other charges/fines payable to SHIMLA NURSING COLLEGE as per the college payment schedule during the period of applicant's studies and we understand that the fee and dues once paid are not refundable, negotiable under any circumstances. Any delayed payments would invoke late fee fine as per the rules which will also have to be cleared before the end of the session otherwise the final result and appearance in the exams will be withheld and we will be fully responsible for the delay in our course completion .
3. I/We agree to abide by the discipline rules of the college. The student avails herself to all opportunities of academic instructions and time table given and will appear in all tests, activities and examinations of the college whatever required to do so by the authorities and fully comply with the college policies on attendance academics clinical trainings and hostel rules .
4. I/We understand, In case of any breakage/loss/damage of any college asset/equipment/material either in Hospital, classroom, Hostel, Demonstration room, Laboratories etc. we agree to bear the cost of the breakage or damage caused therein.
5. I/we agree that the student admission can be cancelled if any incorrect or incomplete information has been submitted to the authorities. We shall agree that in such case fee is nonrefundable.
6. I/we agree, that If the applicant leaves the college before completion of the course, no fee would be refunded security paid will also be forfeited. I also agree to pay full amount of the course fee (full course duration), hostel rent, transport as well as other college fees etc in case we have to leave in between the session /course. I/We have also read the Shimla Nursing College-Shurala mid- session withdrawal rules and guidelines and shall be abide by them.
7. I/we agree that during the entire course of the training period, to abide that the management, administration of the college has the right to do the necessary changes(increase/decrease) in the uniform,books,misc. dues, hostel – mess/transportation charges at any time by issuing the proper prior notice/intimation& we shall abide by the changed structure. However the academic fee structure will be followed as per the Govt. guidelines/notification as issued by the INC/AMRU/HPNRC.
8. I/we agree that during the entire course of training period, to abide that the applicant will not marry, and if already married will not conceive /get pregnant or leave the course for marital responsibilities.
9. I/we do hereby agree to respect , obey the faculty , authorities and staff of the college and abide by all the notices and circulars issued therein .
10. I/We agree to abide that no mobile phones are allowed in the college while in hostel can be used within the prescribed timing and rules.
11. I/We agree the applicant will not involve in any kind RAGGING ACTIVITIES, if involved will be punished as per the guidelines and laws of state and Central Government, which may mean rustication from the college.
12. I/we agree to keep the college and hostel premises clean and tidy and that washing clothes inside the hostel premises is completely prohibited .Wards should give clothes to the washer man or use the subsidized college laundry for washing clothes.
13. I, Understand that I am fully responsible for my own personal belongings staying in the hostel and the college and any damage/loss to them is my own duty.

14. I/we understand that there may be utility services problem or shortage due to reasons beyond the control of the administration. So I will use the service accordingly as per supply and availability and as notified by the administration and cooperate in the smooth functioning of the institute.
15. I/We agree that out-siders are not allowed in the any nursing course. However on special request/case if anybody allowed then I/We aware that we have to abide by the college outsides/transport rules and regulation of the college.
16. I/We agree that in mid and between sessions, leaving hostel/accommodation provided by college is not allowed and will have to pay the full annual charges for the particular session enrolled.
17. I/we agree to take full responsibilities of my actions and their consequences during my stay at the college , indemnify the authorities of any damage loss that may arise due to my conduct/misconduct
18. I/we declare that I am medically fit to undertake this course and would immediately inform the authorities of any changes in my medical condition during the course and also if any changes arise for my contact information as given to the college at the time of the admission.
19. I/We would under all circumstances abide support and promote the vision, mission and values of the college.

I/We have read and agree to abide on the above declaration and rules and regulations of the college/hostel as mentioned on the digital copy of the prospectus which has been received by us .We understand that the failure to comply with these undertakings may result in disciplinary action, including but not limited to suspension / expulsion from college /hostel.

We further solemnly affirm and declare that the contents submitted above and at time of admission are true and correct to the best of our knowledge.

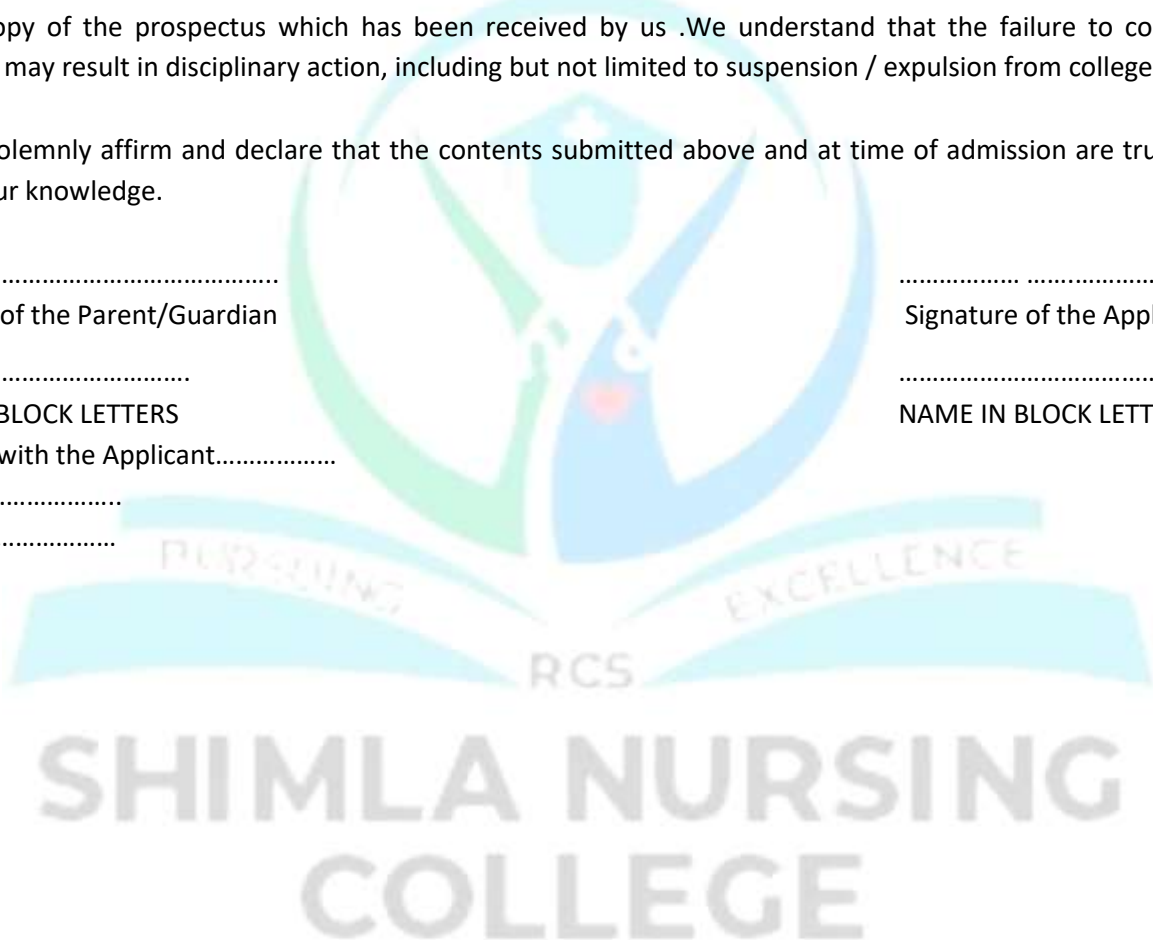
.....
Signature of the Parent/Guardian

.....
NAME IN BLOCK LETTERS

Relationship with the Applicant.....
Place.....
Dated.....

.....
Signature of the Applicant

.....
NAME IN BLOCK LETTERS



ANNEXURE-11

(To be furnished on plain paper at the time of Admission)

AFFIDAVIT OF ANTI-RAGGING

I,(name of father/ mother) of
.....(name of student) admitted in the year 20....
(Batch 202.. to 202..) at SHIMLA NURSING COLLEGE- SHURALA- SHIMLA- HP
(Name of Medical/Nursing School/College) presently student of M.Sc-N/B.Sc-
N/PBB.Sc-N/GNM-01st year (Class/Year) hereby declare that my daughter/ward will
not indulge in any type of **ragging or indiscipline** in the campus/Hostel and outside. In
case of any such violation strict disciplinary action should be followed as per Anti
Ragging Act/Ordinance issued by the H.P.Govt. and I/we will not interfere in any way
in the action taken against my son/daughter/ward.

.....
(Signature of Students)

.....
(Signature of parents/guardian)

Address:

.....

Mobile No.....

email id

SHIMLA NURSING
COLLEGE

DECLARATION

(Illicit Drug)

I.....aged.....years son/daughter of
Sh./Smt..... hereby declare that:

1. That I shall not make any form of abuse of narcotic drugs or psychotropic substances while being a student of this University.
2. I shall bring into the notice of authorities designated by the University for this purpose, the incidence of any illicit drug or substance abuse occurring within the University campus which might have come to his/her knowledge and also about any drug dealer/ peddler who according to his/her information is carrying out or is trying to carry out his activities related to supply of illicit drugs within the University Campus.
3. 3. If I found with illegal drugs in the University campus, I will have no objection to expelling me from the University at any time.

Declaration: I..... aged.....years, Son/Daughter of Sh
..... hereby declare that the contents
of the above declaration have been issued by me at my own will and I have concealed nothing therefrom.

Signed on this day of(Month/Year)

Signature



SHIMLA NURSING COLLEGE

AN UNIT OF RCS ASSOCIATES CHARITABLE TRUST (Regd.)

HOSTEL APPLICATION FORM

To
The Principal,
Shimla Nursing College,
Vill. Shurala; PO- Kamlanagar
Tehsil & Distt. Shimla, Himachal Pradesh-171006, India.
Sir/Madam,

I want to take seat in the Hostel..... of your College. I will abide by the rules and regulations of your Hostel throughout the entire course duration . My Particulars are as below:-

1) Student's Name:.....

2) Father's / Guardian Name:.....

3) Course & Batch: M.Sc-N/B.Sc-N/PBBSc-N/GNM

4) Mailling Address:

Pin:Std. Mobile Nos:Parents Mob.No.....

5) Marital Status :(tick) Married/Single/Widow/Divorced

6) Name of the authorized person who can visit to meet you in hostel :(Provide Photographs)

S.No.	Name of the person/ Mobile No.	Gender	Age	Relationship	Recent Photo
1.					Passport Photo
2.					Passport Photo
3.					Passport Photo
4.					Passport Photo
5.					Passport Photo

Guardian's Signature

Candidate Signature

Relationship with the Candidate:.....

Date:

Place:

Ref No. SNC/Circular/2024-25/6144

Date d: 04th Jan. 2025

Policy for the students who leave college mid-session due to genuine Personal/ Health reasons.
Withdrawal Policy for Mid-Session/Term of the Course.

Purpose

To outline the procedures and implications for students who withdraw from Shimla Nursing College mid-session due to personal reasons, will have to define a solid purpose i.e health, family problem with concrete evidence to support the same , which will be evaluated by the administration/ college authorities and if found satisfactory, mid-session withdrawal can be permitted .

Eligibility

Students once enrolled in any degree/ diploma course are not entitled or cannot leave mid-session as laid out in the prospectus of the college and the submissions made thereof, it will only be considered in cases which are beyond reasonable control, grave, medical urgencies and where effort was made to reconcile attend college but still faced circumstances requiring them to leave for their well-being at the end of session. Under no circumstances college change would be accepted or migration allowed mid-session.

Procedure for Withdrawal

Notification: Submit a written request to the college administration prior to 30 days minimum before leaving, will detailing the reasons for withdrawal at the end of session. Immediate approach to leave will not allowed.

Meeting: Attend a meeting with a counselor or academic advisor as notified by the college to discuss the decision and explore alternatives which are in the best interest of the students for a fulfilling professional career.

Documentation: Provide all necessary documentation to support the reason for withdrawal to the administration which after scrutiny and if found satisfactory by the administration / authorities the student will be informed accordingly. It would only be allowed for grave medical or personal problems (e.g. medical certificates and reports).

Financial Implications

Academic College Fee Refunds: Academic College fee once paid will not be refunded under any circumstances. On the contrary the student will have to pay the entire pending academic college fee as notified by the college administration for all the future period of the program enrolled. The college will take a declaration (affidavit) by the parent guardian at the time of the admission to have read the mid-session withdrawal rules and guidelines and fully abide by them. The parent will have to give a security and surety in form of a blank Cheques / Pledged FDR, CDR / Demand Draft deposited as per the security or surety protocol defined by the college taken at the time of the admission. Hostel, mess and transport refund eligibility will be based on the college's refund schedule, which considers the date of withdrawal.

Outstanding Fees: Settle any all outstanding fees (college/hostel/mess/transp./uniform/books/misc. etc.) or financial obligations to the college for the academic year in progress and notified as per the college fee for the future years of the enrollment in the particular course .

Academic Records

Transcripts: Courses attended up to the date of withdrawal will be recorded on the transcript. Grades or a "W" (Withdrawal) may be assigned based on the timing of the decision.

Credits: The administration will determine how credits for completed coursework will be handled at the end of the semester or session as applicable and would be given subject to clearance of all dues.

Belongings

All belongings/ security/ surety /grades/certificates/results of the student in the hostel /college would be released subject to the clearance of all dues as per the norms rules and regulations of the college and the issuance of the No dues/objection certificate by the administration department. Otherwise college authority will not issue any relieving/character/no dues certificate to any students leaving in mid-session

The college has all rights reserves them under its policy and can pursue all legal remedies available that it can undertake to get all the outstanding dues from the student withdrawing mid-session

Re-admission Policy

Application: Students wishing to return must reapply through the standard admission process to the administrative office.

Conditions: Re-entry may be subject to meeting specific conditions as per the university/college academic calendar and other requirements. The college will also consider the student's previous record and behaviour such as academic standing record or available seats space in the program once left.

Support Services

Counseling: Access to counseling services for support during the decision-making process would be available through the principal and administrative office.

Advising: Academic advising will be undertaken by the college authorities to explore options or make arrangements for completing the degree in the future as mutually decided and feasible as per the rules and regulations of the university.

Confidentiality

All discussions and documents related to the withdrawal will be handled confidentially by the administrative office college authorities and the concerned student.

Contact Information

It's the duty of the parents /Guardian /student to provide complete contact details of the student/ guardian/ parents for the administrative work, counseling services, and financial obligations to office for assistance and completing all formalities for admissions and withdrawals and lapses on the same the liabilities would be entirely of the student/Parent who being a major have read and understand all the rules regulations requirements of the college and the consequences thereof.



Administrator
Shimla Nursing College

Acknowledgement by the Parents (Withdrawal Policy for Mid-session/Term of the course- 2 pages)

Parents Name:

Signature: -

Dated: -

Students Name:-.....

Class:-.....

Batch:-.....

Signature: -

Dated: -



ANNEXURE –I

PROFORMA TO BE SUBMITTED BY THE STUDENT AT THE TIME OF ADMISSION

Name of Institution: SHIMLA NURSING COLLEGE- SHURALA

Name of Course: B.SC-N/M.SC-N/POST BASIC B.SC-N/GNM

- i) Name of student:
- ii) Address & Telephone/Mobile No :.....
.....
- iii) Date of admission in Medical/Medical Course:
- iv) Profession of study (class):
- v) Day Scholar (Address with Mobile/Telephone No.):
.....
- vi) Undertaking to be given & signed by the student:

Signature of the Candidate

ANNEXURE –II

UNDERTAKING

I.....(name of student) S/o, D/o
.....studying in the **B.Sc-N/M.Sc-N/Post Basic B.Sc-N/GNM**
(Medical/ Medical Course) at **SHIMLA NURSING COLLEGE- SHURALA- SHIMLA- HP** (Name of institution)
..... (Year of admission) presently 01st year student (name of class) hereby giving
undertaking that I will not indulge in any kind of ragging or indiscipline in the
Campus/Hostel/outside/anywhere. If so, strict disciplinary action may be taken against me as per Law.

Name of student

Class.....

Mobile/Telephone No.

COUNTERSIGNED

(Parent/Guardian)

Address (Mobile No.)

.....

.....

Telephone/Contact No.

ANNEXURE –III

(To be furnished at the time of admission)

I,(name of father/ mother) of
.....(name of student) admitted in
the year **-2024-** at **SHIMLA NURSING COLLEGE- SHURALA- SHIMLA- HP** (Name of Medical/Nursing
School/College) presently student of **M.Sc-N/B.Sc-N/PBB.Sc-N/GNM 01st year** (Class/Year) hereby declare
that my daughter/ward will not indulge in any type of **ragging or indiscipline** in the campus/Hostel and
outside. In case of any such violation strict disciplinary action should be followed as per Anti Ragging
Act/Ordinance issued by the H.P.Govt. and I/we will not interfere in any way in the action taken against my
son/daughter/ward.

.....
(Signature of parents/guardian)

Permanent Address:

Contact/Mobile No.....